

## WBWC Board Meeting Agenda - May 16, 2019

Ecology Center, 339 E Liberty, Suite. 300, Ann Arbor, MI 48104

**Our Mission:** To make Washtenaw County *a national leader* in bicycling & walking by improving facilities, policies, & community support through advocacy and education.

Time	Item	Lead	Expected Outcome
6:45-7:00	<b>Settle in. Catch up with each other, meet new guests.</b>	All	All are prepared to start
7:00-7:05	<b>Chair</b> <ol style="list-style-type: none"> <li>1. Call to order, welcome guests</li> <li>2. Adopt agenda</li> <li>3. Review mission statement</li> </ol>	Valerie	Agenda Adopted
7:05-7:10	<b>Secretary's Report</b> <ol style="list-style-type: none"> <li>1. Any changes to minutes, then approve <ol style="list-style-type: none"> <li>a. <a href="#">March Minutes</a></li> <li>b. <a href="#">April Minutes</a></li> </ol> </li> </ol>	Matt	Minutes Approved
7:10-7:15	<b>Treasurer's Report</b> <ol style="list-style-type: none"> <li>1. Any changes to last month's report, then approve</li> </ol>	Valerie	Report Adopted
7:15-7:20	<b>Time for public comment</b> <ol style="list-style-type: none"> <li>1. Guests welcome to speak to board</li> </ol>	Valerie	WBWC board hears from guests
7:20-7:30	<b>Project Update:</b> Outreach Update <ol style="list-style-type: none"> <li>1. Audio Carts for WCBN next steps</li> <li>2. Website updates</li> <li>3. Buttons</li> </ol>	Jaime	Board updated on project progress, next steps explored.
7:30-7:50	<b>Project Update:</b> Bike Infrastructure Survey <ol style="list-style-type: none"> <li>1. Review Draft of next year's survey</li> <li>2. Discuss plan for sharing</li> </ol>	Seth	"
7:50-7:55	<b>Project Update:</b> Membership Update <ol style="list-style-type: none"> <li>1. Update on new members, strategies.</li> </ol>	Valerie	"
7:55-8:05	<b>Project Update:</b> AAATA Letter RE: bike racks <ol style="list-style-type: none"> <li>1. Review, discuss, and approve letter to AAATA</li> </ol>	Larry	"
8:05-8:20	<b>Proposed changes to WBWC bylaws</b> <ol style="list-style-type: none"> <li>1. Review, discuss any changes to be made, then if satisfactory, approve with at least <math>\frac{2}{3}</math> majority.</li> </ol>	Valerie	The WBWC's documents are kept up to date
8:20-8:30	<b>Meeting Updates:</b>	Whoever	Board kept up to date on

	<ol style="list-style-type: none"> <li>1. ALT Meeting (Larry)</li> <li>2. 7th/Scio/Stadium (Seth/Robert)</li> <li>3. Affordable Housing, Climate Action, Pedestrian Safety Reception (Larry, Erica, Valerie)</li> <li>4. Transportation Commission (Robert/Brad)</li> <li>5. Any updates that came from Bike Month events</li> </ol>	attended	local news. Next steps, if any, discussed.
8:30-8:35	<b>New Business (Items not listed on the agenda)</b> <ol style="list-style-type: none"> <li>1.</li> <li>2.</li> </ol>	Board members / guests	Time for guests to speak & for board to discuss any last-minute items
8:35-8:45	<b>Looking ahead to next meeting</b> <ol style="list-style-type: none"> <li>1. 6 months out evaluation of 2019 plan</li> </ol>	Valerie	Board prepared to evaluate year so far
8:45-8:50	<b>Meeting Evaluation</b> <ol style="list-style-type: none"> <li>1. What went well, can be changed, improved</li> </ol>	Valerie	Our meetings improve each time we meet
8:50	<b>Adjourn</b>	Valerie	

#### Reading List:

- [March Minutes](#)
- [April Minutes](#)
- April Financial Report
- Survey
  - Draft of next year's survey (Seth will send out, probably on Tuesday)
  - [Bicycle Infrastructure Survey Synopsis](#)
- Draft letter to AAATA (PDF sent by email from Larry)
- Proposed changes to by-laws (by-laws as they are now can be viewed [here](#)):
  - 1.1 Name. The name of the corporation is the Washtenaw Bicycling and Walking Coalition, Inc.
    - **Add "hereinafter WBWC"**
  - 1.2 Registered Office. The registered office of the Washtenaw Bicycling & Walking Coalition, Inc., is **117 North Division, Ann Arbor, Michigan 48104**.
    - **Updated to 339 East Liberty Street Suite 300, Ann Arbor, MI 48104**
  - 2.5 Honorary Members. Individuals making significant contributions...
  - 2.7 Membership Period.
    - **Change 2.7 to 2.6 and fix all following numbers**
  - 3.8 Meetings. Regular meetings of the Board of Directors shall be held on a monthly basis, **normally the first Thursday of the month**.
    - **Remove "normally the first thursday of the month"**

- 3.9 Special Meetings. Special meetings of the Board of Directors may be called by the Chairperson or any three Directors provided that notice shall be ***mailed or delivered*** to each director at least seven days advance.
  - **Change “mailed or delivered” to “given”**
- 4.6 Chairperson. ...The Chairperson shall execute contracts and conveyances (***including the writing of checks***) on behalf of the Washtenaw Bicycling and Walking Coalition and shall act on behalf of the Board of Directors in all manners under its jurisdiction.
  - **Remove “(including the writing of checks)”**
- 4.8 Treasurer. The Treasurer shall be in charge of the receipt and disbursement of all funds of the Washtenaw Bicycling and Walking Coalition pursuant to the instructions of the Board of Directors... ..The Treasurer shall prepare periodic financial reports, including an annual financial report, and also shall be responsible for filing all tax returns of the Washtenaw Bicycling and Walking Coalition.
  - **Add "write all checks in conformance with board policies." after "including an annual financial report,"**
- **7.01** Nonderivative Actions
  - **Change 7.01 to 7.1 (and all following numbers) to match format of other numbers**

**Recent/Relevant Articles for optional reading (Feel free to add to this!):**

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